

CERTIFIED CODER

Full-time, Certified Medical Diagnosis Coder responsible for viewing data entry. The Certified Medical Records Coder accepts responsibility and is accountable for processes related to the coding of ICD-10 codes, analyzing and recording of data documented in patient records. Stays current with updated coding guidelines, payor regulations, and able to interpret information from reports.

Qualifications:

- High school graduate or the equivalent required
- Associate degree in Medical Coding preferred
- Prior medical records experience beneficial
- Has medical terminology, anatomy/physiology comprehension and work related background
- Must be Certified Medical Records Coder or be eligible for certification
- If not certified at date of hire, **must** obtain within 1 year of hire date. This is a condition of continued employment.

Required Skills & Traits:

- Able to interpret/read medical records
- Able to read/understand coding books
- Good verbal and written communication skills
- Basic keyboard skills
- Good computer use comprehension
- Excellent spelling skills
- Good office equipment comprehension
- Good comprehension of filing principles
- Disposition to follow/maintain/update procedures/processes

CHP Home Care & Hospice is one of the region's most trusted and established providers. Our staff shares a genuine passion for helping people and conducts all services efficiently, with a positive attitude and thoroughness to ensure lower costs while maintaining the highest quality of life for our patients.